

# Ross-on-Wye Photographic Society

## CONSTITUTION

### **(1) NAME OF THE ORGANISATION**

The name of the organisation shall be “The Ross-on-Wye Photographic Society” hereinafter referred to as “The Society”.

### **(2) AIMS OF THE SOCIETY**

- a. To promote the art, craft, science and technology of photography.
- b. To provide The Society’s members with opportunities to:
  - Improve their knowledge, skills and techniques in photography.
  - Participate in photographic competitions and exhibitions.
  - Share experiences in photography with other Society members.
  - Keep abreast of technological advances in photography.
  - Attend lectures and presentations by skilled workers in the art and science of photography.
  - Participate in photographic workshops, outings and learning sessions.
  - Interact with the broader community of photographic societies and individuals at local and national levels.

### **(3) MEMBERSHIP**

- a. Membership of The Society shall be open to all individuals who share an interest in the aims of The Society.
- b. Membership shall not be transferable from one person to another.
- c. Membership shall carry the undertaking to comply with The Society’s constitution and rules.
- d. Membership of The Society may be terminated if:
  - A member’s subscription is not fully paid by the due date according to the applicable Society rules.
  - A member notifies The Society secretary of his or her resignation
  - A resolution is passed by The Society’s organising committee to terminate an individual’s membership, giving such individual 21 days written notice of termination and the opportunity to appeal within that period. The Society’s organising committee shall make the final decision regarding any compulsory termination of membership.

**(4) THE ORGANISING COMMITTEE**

The Society shall be managed by an organising committee consisting of:

President  
Chairman  
Treasurer  
Secretary  
Competition Secretary  
Programme Secretary  
Two (2) Ordinary Members

The roles of the committee members shall be as described in the applicable Society rules.

Committee members shall retire annually at the Annual General Meeting and shall be eligible for re-election without limit on tenure of office.

**(5) ANNUAL GENERAL MEETING (AGM)**

- a. An AGM shall be held at the end of each Society year, normally in April, at which the organising committee shall report on its work of the preceding year, present a certified up-to-date statement of accounts and stand down pending possible re-election.
- b. AGM participants shall elect committee members to serve for the next Society year, vote on any proposed Society resolutions or rule changes and on any proposed amendments to the constitution.
- c. At each AGM the Society's annual membership subscription and attendance fees will be reviewed and fixed for the next Society year by agreement of at least fifty percent (50%) of the members present.
- d. Only fully paid-up members of the Society shall be eligible to vote at an AGM.
- e. The Society secretary shall notify all members of the date of the AGM not less than 21 days in advance.

**(6) OTHER GENERAL MEETINGS**

- a. A Special General Meeting, open to all fully paid-up Society members, will be held if eight (8) or more such members submit to the Society secretary in writing a request for such a meeting to take place. The secretary shall arrange for the meeting to be held within 21 days of receipt of such request.
- b. The secretary shall publicise all General Meetings at least 14 days in advance of the meeting date.

**(7) QUORUM**

- a. No Special General Meeting or Annual General Meeting shall take place if fewer than ten (10) fully paid-up members are present.
- b. In the event that fewer members than the required quorum are present at an AGM or a Special General Meeting, the meeting shall be aborted and a new meeting scheduled to be held within 21 days. If such a second meeting is also short of the required quorum, then a meeting shall be convened within a further 21 days at which a reduced quorum shall be set at five (5) members including at least four (4) members of the organising committee.
- c. No organising committee meeting shall take place if fewer than four (4) members of the committee are present.

**(8) CHANGES TO THE CONSTITUTION AND RULES**

- a. The Society's constitution may be amended only at an AGM or Special General meeting.
- b. Any proposed changes to the constitution must be made in writing or by e.mail to the Society secretary at least 14 days before the AGM or Special General meeting. The secretary shall publicise to all members such proposed changes at least seven (7) days in advance of the meeting.
- c. Changes to the constitution must be agreed at a vote by at least two thirds (67%) of the members present at such a meeting.
4. Changes to Society rules may be implemented by the organising committee with 14 days notice to Society members and must be confirmed later at a vote by at least half (50%) of the members present at an AGM or Special General Meeting.

**(9) DISSOLUTION**

- a. The Society may be dissolved only at a Special General Meeting called for that purpose and must be advertised at least 14 days before the meeting.
- b. Any proposal to dissolve the society shall take effect only if agreed by two thirds (67%) of the members present at such a meeting.
- c. In the event of dissolution, all remaining funds and property belonging to the Society shall be disposed of by transfer to an organisation having the same or similar aims to those of The Society.

**(10) FINANCES**

- a. The funds of The Society, including all membership fees, attendance fees, donations, contributions and bequests, shall be paid into an account operated by the organising committee in the name of The Society, at such bank as the committee shall decide.
- b. All cheques drawn on the Society’s account must be signed by at least two members of the committee.
- c. Annual accounts presented at the AGM shall be certified as true, correct and complete by the treasurer, chairman and president.
- d. All funds belonging to the organisation shall be used exclusively in furtherance of the aims of the Society.
- e. The organising committee shall not enter into any contract, agreement or commitment on behalf of the Society with any third party that involves financial risk, debt, loans or credit terms, without prior agreement by a two thirds (67%) majority vote at an AGM or Special General Meeting.

**Constitution** adopted on Date.....

**Signatures**

**Names in Capitals**

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